

**Payroll & Benefits Department**  
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: October 2022 Payroll Notification to Employees

### **UNIQUE PAYMENTS**

#### **Certificated Staff Supplemental Payments**

Annual degree stipends are included in this month's payment for staff new to the District, or those with degrees earned after October 2021.

Staff credit hours and degrees have been updated. If this resulted in a change to salary schedule placement retroactive pay for September is on your October payment.

#### **Classified Staff Supplemental Payments**

The first payment for Tri/Non-compulsory hours is in this month's payment.

### **OTHER NOTICES**

**Open enrollment began on October 31 and will end on November 21, 2022:** All changes and supporting documentation must be submitted no later than Nov. 21<sup>st</sup>. Links to Open Enrollment information, including the link to SEBB My Account, can be found on the SPS Open Enrollment page here: <https://www.spokaneschools.org/Page/942>. More information can be found on the HCA SEBB Open Enrollment site at <https://www.hca.wa.gov/employee-retiree-benefits/open-enrollment-sebb>.

#### **Department of Retirement Systems Service Credit**

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.